

Promoting a Safer and Healthier Community Since 1854

Date of Meeting: January 16, 2018
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Dr. Timothy Durkee, Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, James Powers, Dr. Allen Williams, Jaymie Nelson
WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Kim Ponder, Dr. Sandra Martell
WCHD Support: Sara Ruud
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	R. Gottschalk
2. Approval of Agenda: January 16, 2018	5 min	R. Gottschalk
3. Approval of Minutes: November 21, 2017	5 min	R. Gottschalk
4. Presentation: <i>Trauma Informed</i> <i>Mary Ellen Commare, Executive Director - Youth Services Network</i>	10 min	S. Martell
5. President's Report	5 min	R. Gottschalk
6. Winnebago County Health Department Highlights	10 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	R. Gottschalk
b. Finance Committee – January 10, 2018	20 min	J. Halversen
1) Financial Reports for November and December 2017 (Handouts to be provided at meeting)		
i. Approval of Expenditures November and December 2017		
ii. Major Expenditure Requests		
a) Pool Administration – Reimbursement of medical and dental services (November and December)		
b) IDPH – Electronic filing fee for death certificates (November and December)		
c) P. Brandon, APN – Contractual professional services (November and December)		
d) Swedish American Hospital – Laboratory Services (November and December)		
e) Zones-Server IT Storage-November (Conditionally approved via email)		
f) Concrete Entryway Repair on 401 Division Street-December (Conditionally approved via email)		
g) Curascript – Nexplanon (December)		
h) Swedish American Hospital – Ultrasounds & Biopsy's (NEW)		
i) Swedish American Hospital _Radiology (NEW)		
iii. FY2018 Grants Received through December 31, 2017		
a) Safe Drinking Water FY2018		
b) Tobacco Free Communities FY2018		
iv. Contracts		
a) University of Illinois College of Medicine – Medical Director		
b) Lead Remediation		
i. Gerke Enterprises		

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|---|--------|---------------|
| ii. Stenes | | |
| iii. Taylor Made Carpentry | | |
| v. Accounts Receivable through December 31, 2017 | | |
| c. Policy Committee – No Meeting | 0 min | P. Lewis |
| d. Personnel Committee – January 10, 2018 | 10 min | L. Hoover |
| 1) Consideration of Policy Changes | 30 min | S. Martell |
| i. Hours of Work Survey – Policy D3/Pay Practices | | |
| ii. New - Policy 1121-1211-17/Parameters for Field Activities | | |
| iii. Revised – Policy 111-0329-16/Hazardous Materials Communication | | |
| iv. Revised – Policy 071-0104-17/Safety and Accident Reporting | | |
| e. Quality Improvement Committee – January 16, 2018 | 5 min | P. Lewis |
| 1) Approval of Minutes – November 21, 2017 | | |
| 8. New Business / Other Matters | Open | |
| 9. Correspondence and Information | 5 min | S. Martell |
| 10. Executive Closed Session | 10 min | R. Gottschalk |
| 11. Adjournment | | |