

**Promoting a Safer and Healthier Community Since 1854**

**Date of Meeting:** October 16, 2018  
**Time of Meeting:** 6:30 pm  
**Location of Meeting:** 555 N. Court, Rockford, IL; Room 115  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, Dr. Allen Williams,  
**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Katherine O’Toole, Kim Ponder, Dr. Sandra Martell  
**WCHD Support:** Sara Ruud  
**Attorney:** Charlotte LeClercq

<b>Agenda Item</b>	<b>Time</b>	<b>Sponsor/Presenter</b>
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: October 16, 2018	5 min	A. Williams
3. Approval of Minutes: September 17, 2018	5 min	A. Williams
4. Presentation: Winnebago County Health Department Logo Update	20 min	K. O’Toole
5. President’s Report	5 min	A. Williams
6. Winnebago County Health Department Highlights	20 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	A. Williams
1) Approval of Minutes September 17, 2018		
b. Finance Committee – October 10, 2018	20 min	J. Nelson
1) Financial Report Package for June		
i. Approval of Minutes October 10, 2018		
ii. Approval of Expenditures September 2018		
iii. Financial Review		
a) Statement of Fund Balance		
b) Balance Sheet		
c) Bank Reconciliations		
d) Revenue and Expenditure Reports		
e) Public Health Emergency Reserve Minimum Graph		
iv. Budget Amendments		
v. Refund to DCFS for FY2018 Overpayment		
vi. Major Expenditure Requests		
a) IDPH – Electronic filing fee for death certificates		
b) Contractual professional services – P. Brandon, APN		
c) Americorps Volunteer - Trauma informed Community		
d) CDP – Maintain EH software		
e) Arc Environmental		

- f) Radiology Consultant of Rockford-Mammogram testing (NEW)
    - g) Pool Administration – Reimbursement of medical and dental services (NEW)
    - h) Swedish American Health System – Laboratory Services (NEW)
  - vii. Proposed Contracts
    - a) YWCA Northwestern Illinois (YWCA)-Lead exposure to children
    - b) LabCorp – Interface Agreement for Patagonia
    - c) Crusader Clinic Health – Breast and Cervical Cancer Screening
    - d) Radiology Consultants of Rockford – Breast and Cervical Cancer Screening
    - e) Rockford Police Department – Tobacco Enforcement Program (TEP)
    - f) Roscoe Police Department – Tobacco Enforcement Program (TEP)
    - g) South Beloit Police Department –Tobacco Enforcement Program (TEP)
    - h) Grand Canyon University – Affiliation Agreement/MOU
    - i) OSF Multispecialty Group – Breast and Cervical Cancer Screening (NEW)
    - j) LB Medwaste Service, Inc. - Medical Waste Service (NEW)
    - k) City of Rockford – MOU MIECHVP Home Visiting (NEW)
    - l) Children’s Home & Aid – MOU MIECHVP Home Visiting (NEW)
    - m) Family Living Center – MOU MIECHVP Home Visiting (NEW)
    - n) YWCA-LA Voz Latina – MOU MIECHVP Home Visiting (NEW)
    - o) Rockford Public School District #205 – MOU MIECHVP Home Visiting (NEW)
  - viii. FY2018 Grants Received through September 30, 2018
    - a) Illinois Housing Development Authority – Abandoned Residential Property
    - b) Public Health Emergency Preparedness 97180094G
  - ix. Accounts Receivable through September 30, 2018
  - x. Additions
- c. Policy Committee 10 min P. Lewis
  - 1) Adoption of 2013 FDA Model Food Code as a Delegate Agency of the State of Illinois
  - 2) Variance 18-2689 – Proposed installation of Aerobic Treatment Unit (ATU) on New Construction
- d. Personnel Committee – October 10, 2018 5 min L. Hoover
  - 1) Approval of Minutes October 10, 2018
  - 2) Review of Executive Director/Public Health Administrator
- e. Quality Improvement Committee – October 16, 2018 5 min P. Lewis
  - 1) Approval of Minutes September 17, 2018
  - 2) Approval of FY2019 Quality Improvement Initiatives
- 8. New Business / Other Matters Open
- 9. Correspondence and Information 5 min S. Martell
- 10. Additions Open
- 11. Executive Closed Session 10 min A. Williams
- 12. Adjournment