

Promoting a Safer and Healthier Community Since 1854

Date of Meeting: February 19, 2019
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, Dr. Allen Williams,
WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Katherine O'Toole, Kim Ponder, Dr. Sandra Martell
WCHD Support: Sara Ruud
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: February 19, 2019	5 min	A. Williams
3. Approval of Minutes: January 15, 2019	5 min	A. Williams
4. Presentation: Northern Illinois Community Health Foundation	10 min	J. Powers/P. Lewis
5. President's Report	5 min	A. Williams
6. Winnebago County Health Department Highlights	20 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	A. Williams
b. Finance Committee – February 13, 2019 (cancelled)	20 min	J. Nelson
1) Financial Report Package for December and January		
i. Approval of Expenditures December 2018		
ii. December Financial Review		
a) Statement of Fund Balance		
b) Financial Review		
c) Balance Sheet		
d) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties Account		
e) Revenue and Expenditure Reports		
f) Public Health Emergency Reserve Minimum Graph		
iii. Budget Amendments		
a) Better Birth Outcomes		
b) MIECHV – Amendment #1		
c) MIECHV – Amendment #2		

- d) HUD-Lead Analyzers
- e) Cell Phone Reimbursement
- iv. Major Expenditure Requests
 - a) Electronic filing fee for death certificates
 - b) Contractual Professional Services –P. Brandon, APN
 - c) Pool Administration – Client Services
 - d) Illinois Department of Human Services FY2016 Grant Reconciliation
 - i. Better Birth Outcome
 - ii. MIECHV
 - iii. MIECHV
 - e) Northern Illinois Service Co-406 Willow Run
 - f) Northern Illinois Service Co-4129 Briagate Dr.
 - g) N-Trak Group-617 Atwood Ave
 - h) N-Trak group-1424 Prairie Ave
 - i) N-Trak group-4215 Cradall
 - j) XRF Lead Analyzer-Purchase
 - k) Resources Backup XRF Lead Analyzer
- v. Proposed Contracts
 - a) Innerspace, Inc - Amendment to Lead Risk Assessor Agreement
 - b) Swedish American Health System - DOPP MOU
 - c) UIC College of Medicine at Rockford CN-00040028 - Public Health Medical Director
- vi. FY2018 Grants Received through January 31, 2019
 - a) Tobacco Free Communities
- vii. Accounts Receivable through January 31, 2019
- viii. Approval of Expenditures January 2019
- ix. January Financial Review
 - a) Statement of Fund Balance
 - b) Financial Review
 - c) Balance Sheet
 - d) Bank Reconciliations
 - i. General Account
 - ii. Lead Account
 - iii. Abandoned Properties
 - e) Revenue and Expenditure Reports
 - f) Public Health Emergency Reserve Minimum Graph

c. Policy Committee – No Meeting		R. Gottschalk
d. Personnel Committee	10 min	L. Hoover
1) Approval of Minutes February 13, 2019		
2) Approval of Revision to Policy 065-0419-16 Cellphone		
3) Approval of Re-Classification Clerk II (Grade 11) to Accounting Clerk (Grade 13)		
4) Approval of addition of Staff Accountant (Grade 15)		
e. Quality Improvement Committee	5 min	P. Lewis
8. New Business / Other Matters	Open	
9. Correspondence and Information	5 min	S. Martell
10. Additions	Open	
11. Executive Closed Session	10 min	A. Williams
12. Adjournment		