

**Minutes of the  
Winnebago County Board of Health  
Tuesday, February 21, 2017 @ 6:30 p.m., 555 North Court Street  
Winnebago County Health Department**

**Present:** Angie Goral, Ronald Gottschalk, Dr. David Helland, Luci Hoover, Dr. Steven Lidvall, Dr. Patricia Lewis, Robert McCreath, Jaymie Nelson

**Absent:** Dr. John Halversen, James Powers, Dr. Allen Williams,

**Staff Present:** Theresa James, Charlotte LeClercq, Patrick Madigan, Todd Marshall, Dr. Sandra Martell (recorder), Karalyn Nimmo

President Ronald Gottschalk called the meeting to order at 6:31 pm.

**Introduction of Guests / Public Participation:** No guests were present.

**Setting the Agenda:** Ronald Gottschalk asked for a motion to set the agenda or amend. Dr. David Helland moved and Dr. Patricia Lewis seconded to set the agenda, all members voted aye in favor, motion carried.

**Approval of Minutes:** Approval of the minutes from the January 17, 2017 Board of Health meeting were deferred until the March meeting.

**Presentation:** Derek Bainter, Inspector for the Food Program presented the Quality Improvement Plan developed and implemented by the Environmental Health Improvement Center to “go paperless” and enter all inspection reports in an electronic system (CDP) to improve efficiency, efficacy, and productivity. Evaluation Questions were: 1) Was the electronic system used by each inspector? 2) Was the paper system abolished? and 3) Was productivity increased? All 3 objectives were met. Productivity improved by 15.5 – 23.2% with an emphasis on re-checks on the food establishments at greatest risk for a foodborne illness outbreak. The project also helped increase a sense of autonomy, responsibility, and accountability by the food inspectors. Next steps include improving consistency between inspectors, improving the quality of the data entered into the CDP system for surveillance and analysis, and making inspection reports transparent and a source of education to the community through the posting of scores.

**President’s Report:** Ronald Gottschalk informed the Board members that he had met with Chairman Frank Haney and Dr. Sandra Martell. The meeting provided an opportunity to discuss budget concerns including the purpose of the Public Health Emergency Reserve and appointments to the Board of Health. Mr. Gottschalk invited Mr. Haney to attend Board of Health meetings. Amanda Hamaker, Director of Operations, will be copied on the Board packets and may attend Board of Health meetings to represent the Chairman.

A request for information from Illinois Senators Durbin and Duckworth on the potential impact of the repeal of the Affordable Care Act (ACA). A draft response prepared by Dr. Martell was included in the Board of Health packet and will be sent on behalf of the Winnebago County Health Department. There were no edits suggested.

**Winnebago County Health Department Highlights:**

The following program areas were highlighted for the month of January 2017

- Environmental Health Improvement (EHI). Radon awareness month activities resulted in an increase in the number of test kits being requested by the public. In addition, EHI staff under the leadership of Ryan Kerch submitted a grant to the Environmental Protection Agency (EPA) for radon education, testing, and mitigation.

Prairie Road Pump Neighborhood Association (PRPNA) – PRPNA has been “disbanded” due to a lack of participation from homeowners. The funds required to support the low interest loan from EPA to perform the necessary repairs have not been collected. Without repair, this water system will fail and the approximate 50 homes will be condemned. Private wells are not an option due to lot sizes and prevailing County policy. Winnebago County Board Representative Mrs. Dorothy Redd has been notified of the inactivity.

- Health Protection (HP). As a result of increased influenza activity in Winnebago County, the Public Health Administrator issued the community-wide recommendation to limit the spread of influenza through vaccination and enhanced infection control practices including masking of unvaccinated healthcare workers and restricting visitors. The joint press release went out with all three health systems participating and supporting the practices.  
Seoul Virus Update - WCHD continues to monitor and work with the veterinary and healthcare community in this emerging zoonotic infection. There are currently no human or rat cases in Winnebago County but the health department continues to monitor the situation and work with the Illinois Department of Public Health on surveillance and testing authorization.
- Personal Health Services – The Illinois Breast and Cervical Cancer Program received funding through the Susan G Komen Foundation to provide breast cancer screening to women 40 – 49 years of age allowing the grant to focus on the target population of women over the age of 50. Digital 3D mammography is now being covered under the grant. The report on Refugee Services in Illinois was sent to the Board of Health. Rock Valley College is the community agency responsible for case management of incoming refugees. The Health Department provides required medical screening and immunizations.

**EXECUTIVE COMMITTEE:** Nothing to report.

**FINANCE COMMITTEE .....Meeting February 8, 2017**

Jaymie Nelson chaired this part of the meeting.

**1. Approval of Minutes**

Dr. Steven Lidvall motioned and Luci Hoover seconded to approve the February 8, 2017 Finance Committee minutes. With that, all members voted aye in favor, motion carried.

**2. Approval of Health Fund Expenditures**

Dr. Steven Lidvall motioned and Dr. David Helland seconded to approve the health fund expenditures for the month of December 2016 in the amount of \$575,012.34.

**3. Approval of Grants December 2016 –January 2017**

The Finance Committee motioned and Dr. Patricia Lewis seconded approval of FY2017 Grants received from December 2016 – January 2017. With that, all members voted aye in favor, motion carried.

Funding Source	Grant Description	Fiscal Period	FY2017 Award
Illinois Department of Public Health	Illinois Tobacco Free Communities	7.1.2016 – 6.30.2017	\$99,404.00
Illinois Department of Public Health	Bod Art Establishment Inspections	7.1.2016 – 6.30.2017	\$10,238.00
Illinois Department of Public Health	Public Health Emergency Preparedness	7.1.2016 – 6.30.2017	\$189,409.00
Illinois Department of Public Health	Title X Family Planning	7.1.2016 – 6.30.2017	\$245,400.00
Illinois Department of Public Health	Vital Records	7.1.2016 – 6.30.2017	\$26,474.00
Illinois Department of Public	Vaccines for Children	7.1.2016 –	\$30,000.00