



BOARD OF HEALTH

- Date of Meeting:** August 20, 2019
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, and Dr. Allen Williams
- WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, and Kim Ponder
- WCHD Support:** Not applicable
Attorney: Charlotte LeClercq

Agenda Item	Time	
Sponsor/Presenter		
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: August 20, 2019	5 min	A. Williams
3. Approval of Minutes: July 16, 2019	5 min	A. Williams
4. Presentation: <i>None</i>	0	S. Martell
5. President’s Report	5 min	A. Williams
6. Winnebago County Health Department Highlights	20 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	A. Williams
b. Finance Committee – July 31, August 7, and August 14	35 min	J. Nelson
Handouts to be provided at meeting		
1) Adoption of FY2020 Winnebago County Health Department Budget		
2) Adoption of FY2020 555 North Court Budget		
3) Financial Report Package for June 2019		
i. Approval of Minutes July 31, August 7, and August 14		
ii. Approval of Expenditures July 2019 – Handout to be provided		
iii. May Financial Review		
a) Statement of Fund Balance – Handout to be provided		
b) Financial Review – Handout to be provided		
c) Balance Sheet – Handout to be provided		
d) Bank Reconciliations		
1) General Account		
2) Lead Account		
3) Abandoned Properties Account		
4) State Treasurer Epay		
e) Revenue and Expenditure Reports – Handout to be provided		
f) Public Health Emergency Reserve Minimum Graph – Handout to be provided		

- iv. Budget Amendments – Handout to be provided
- v. Major Expenditure Requests
 - a) Electronic Filing Fee for Death Certificates
 - b) Pool Administration
 - c) Contractual Professional Services-P. Brandon, APN
 - d) Winnebago County Soil and Water Conservation District – Soil Borings
- vi. Proposed Contracts and Agreements
 - a) University of Illinois College of Medicine at Rockford – Drug Overdose Prevention Program Physician Consultation
 - b) City of Rockford Police Department – Tobacco Enforcement Program
 - c) Village of Roscoe Police Department – Tobacco Enforcement Program
 - d) City of South Beloit Police Department – Tobacco Enforcement Program
 - e) Crusader Community Health – MOU/VFC
 - f) WTVO – Trauma Informed Media Campaign
 - g) Rockford Public Schools – Substance Abuse Prevention Activities
 - h) Hope Over Addiction – Naloxone/Narcan Training
 - i) Community Influenza Vaccination Sites MOU – Sample Provided
 - 1) Cherry Valley Library
 - 2) Northern Illinois Food Bank
 - 3) Durand High School
 - 4) Carpenter’s Place
 - 5) Durand United Methodist Church
 - 6) Heartland Community Church
 - 7) 1st National Bank and Trust
 - 8) Emmanuel Lutheran Food Pantry
 - 9) United Lutheran Church
 - 10) Veterans Stand Down
 - 11) Stepping Stones
 - 12) Jackson Charter School
 - j) Employer Sponsored Vaccination Sites MOU – Document to be provided
 - 1) Social Security Administration
- vii. FY2020 Grants Received/Awarded through July 31, 2019 – Handout to be provided
- viii. Accounts Receivable through July 31, 2019 – Handout to be provided
- c. Policy Committee – No meeting 10 min R. Gottschalk
 - 1) Update on Waste Hauler Ordinance
- d. Personnel Committee – No meeting 5 min L. Hoover
- e. Quality Improvement Committee – August 20, 2019 5 min P. Lewis
 - 1) Approval of FY20 Quality Improvement Plan – Quality Improvement Initiatives
- 8. New Business / Other Matters Open
- 9. Correspondence and Information 5 min S. Martell
- 10. Additions Open
- 11. Executive Closed Session 10 min A. Williams
- 12. Adjournment