

**Minutes of the
Winnebago County Board of Health
Tuesday, August 21, 2018 @ 6:30 p.m., 555 North Court Street
Winnebago County Health Department**

Present: Ronald Gottschalk, Angie Goral, Dr. David Helland, Dr. Patricia Lewis, Steven Lidvall, Robert McCreath, Jaymie Nelson, James Powers, and Dr. Allen Williams

Absent: Luci Hoover, Jonathan Logemann, and Dr. John Halverson

Staff Present: Cynthia Hall, Todd Kisner, Patrick Madigan, Todd Marshall, and Dr. Sandra Martell

Attorney: Not present

WCHD Support Staff: Sara Ruud (recorder)

President Ronald Gottschalk called the meeting to order at 6:30 pm.

Induction of Guest/Public Participation: None

Setting the Agenda: Ronald Gottschalk asked for a motion to set the agenda or amend. James Powers moved and Dr. Allen William seconded to set the agenda, all members voted aye in favor, motion carried.

Approval of Minutes: Ronald Gottschalk asked for a motion to approve the minutes. Dr. Patricia Lewis moved and James Powers seconded to approve the July 17, 2018 Board of Health Minutes. With that, all members voted aye in favor, motion carried.

Presentation: FY2019 Budget

Dr. Martell presented the FY2019 budget for the Winnebago County Health Department and 555 North Court St.

President's Report:

Ronald Gottschalk asked for a nomination committee to be formed. Dr. John Halverson, Dr. Patricia Lewis, and James Powers volunteered to be the nomination committee. As a reminder the Board of Health meeting in September has been moved to Monday, September 17, 2018 from Tuesday, September 18, 2018

Winnebago County Health Department Highlights:

The following program areas were highlighted for the month of June 2018.

- **Domain 1: Vector Surveillance West Nile Virus (WNV)**
July's weather was hot and relatively dry providing the ideal environment for breeding the culex mosquito. As a result of the weather, Winnebago County Health Department (WCHD) has collected 10 mosquito pools that were positive for WNV and one bird. WCHD continues to promote awareness throughout the news and social media outlets on prevention
- **Domain 2: Cyclosporiasis, Zika**
Cyclosporiasis is a parasite that lives on fresh fruit and vegetables causing gastrointestinal

intestinal problems when ingested. WCHD continues the surveillance and investigation of Cyclosporiasis. There have been Eight (8) cases of cyclosporiasis in the county of Winnebago. These eight (8) cases have not been connected to outbreaks associated in Illinois with McDonald salads or Evanston Golf Club in Skokie.

Beginning October 1, 2018, physicians will no longer need authorization from local health departments and the Illinois Department of Public Health to submit specimens for Zika testing.
Domain 3: Neighborhood Property Standards Update,

- Domain 3: Winnebago County Health Department (WCHD) is working on fast tracking properties to be demolished. Several of the targeted properties have had interested parties contest the fast-track demolition. WCHD has replaced those properties with other priority properties on the demolition list. The elected Winnebago County officials have been notified of any substitutions.

Prairie Road Neighborhood Pump

A meeting will be scheduled to discuss the options available to the neighborhood with the Neighborhood Association, County Board Representative, the County Board Chairman and the WCHD. The group continues to work with the Home Owner Association to plan for the next step.

- Domain 4: Trauma Informed Community Film Series
The trauma informed film series showed their second movie, Resilience, on July 27 at the Nordloff Center. Dr. Martell introduced the film and provided background information on the connection of adverse childhood experiences and the impact on the three health priorities and County Health Rankings. Panelists from the Mayor's Office of Domestic Violence and Human trafficking, a licensed clinical social worker and a local business owner led a discussion after the film. On August 26, Minding the Gap, will be playing for three days at the Nordloff Center. This film was created by a group of boys who are from the Rockford area.
- Domain 5: Division Street Move
Items no longer used by Winnebago County Health Department from Division Street have been donated to organizations throughout Winnebago County based on the Donation Policy established by the Board of Health. The goal is to donate as much usable equipment as possible.

EXECUTIVE COMMITTEE: No Meeting

FINANCE COMMITTEE JULY 11, 2018

Jaymie Nelson chaired this part of the meeting.

1. Approval of the August 1, 2018 Minutes

Jaymie Nelson asked for a motion to approve the minutes. Dr. Steven Lidvall moved and James Powers seconded to approve the August 1, 2018 finance minutes. With that, all members voted aye in favor, motion carried.

2. Approval of the August 8, 2018 Minutes

Jaymie Nelson asked for a motion to approve the minutes. Dr. Steven Lidvall moved and James Powers seconded to approve the August 8, 2018 finance minutes. With that, all members voted

aye in favor, motion carried.

3. Adoption of Proposed FY2019 Budget

a. Winnebago County Health Department

The budget had been reviewed and approved for recommendation to the Board for the Finance Committee. Jaymie Nelson asked for a motion to approve the proposed Winnebago County Health Department FY2019 budget. Dr. David Helland moved and Dr. Steven Lidvall seconded to approve the Winnebago County Health Department FY2019 budget. With that, all members voted aye in favor, motion carried.

b. 555 North Court

The budget had been reviewed and approved for recommendation to the Board for adoption by the Finance Committee. Jaymie Nelson asked for a motion to approve the proposed 555 North Court FY2019 budget. Dr. David Helland moved and Dr. Steven Lidvall seconded to approve the 555 North Court FY2019 budget. With that, all members voted aye in favor, motion carried.

4. Approval of the July 2018 Health Fund Expenditure

Jaymie Nelson asked for a motion to approve the health fund expenditure for July. Dr. Steven Lidvall moved and Dr. David Helland seconded to approve the health fund expenditure for the month of July 2018 in the amount of \$658,294.26. With that, all members voted aye, motion carried.

5. Budget Amendments-None

6. Approval of Major Expenditure Requests

The Finance Committee recommended approval of the following major expenditures. Dr. Steven Lidvall motion and Dr. Allen William seconded approval of the following major expenditures. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Pool Administrators	Medical and Dental Reimbursements	\$ 13,272.96	James Powers / Dr. Allen Williams	All voted in favor, motion carried.
IDPH	Death Certificate Filing Fees-July 2018	\$ 7,508.00	James Powers / Dr. Allen Williams	All voted in favor, motion carried.
Pat Brandon, APN	Contractual Clinician Services	\$ 5,960.00	James Powers / Dr. Allen Williams	All voted in favor, motion carried.
PHAB	Accreditation Fees	\$ 4,770.00	James Powers / Dr. Allen Williams	All voted in favor, motion carried.
Integrated Solutions Consulting	Preparedness Program Support	\$ 15,000.00	Dr. David Helland / Dr. Allen Williams	All voted in favor, motion carried.

7. Proposed Contracts/ Agreements

The Finance Committee recommended approval of the following contracts. Dr. Steven Lidvall motioned and Dr. Patricia Lewis seconded approval of the following contracts. With that, all members voted aye, motion carried.

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
Quartz Employee Health			Informational	
Breast and Cervical Cancer Program Providers			Informational	
Rockford Police Department	Tobacco Enforcement Program		Informational	
Ironwood Environmental	Asbestos inspections	\$ 4,000.00	Jaymie Nelson, Dr. Allen Williams	All voted in favor, motion carried.

8. Proposed Fee 8. Schedules

a. Title X Family Planning July 1, 2018

Jaymie Nelson asked for a motion to approve the title x family planning. Dr. Steven Lidvall moved and Dr. Allen William seconded to approve the title x family planning. With that, all members voted aye, motion carried.

b. Vaccine Fee Schedule

Jaymie Nelson asked for a motion to approve the vaccine fee schedule. Dr. Patricia Lewis moved and Dr. Allen William seconded to approve vaccine fee schedule. With that, all members voted aye, motion carried.

9. FY2018 Grants Received through July 31, 2018

No grants were received in the month of July.

10. Accounts Receivable through July 31, 2018

Accounts Receivables (A/R) through July was reviewed by the board.

11. Additions

None

POLICY COMMITTEE..... None

1. By-laws Revisions

Last month paragraph 2 was amended to incorporate mental health as a public health discipline. Paragraph 2 was revised to "Appointments to the Board of Health shall strive to reflect the diversity of Winnebago County and to provide wide representation from the community and from among public health disciplines, including dentistry, environmental health, medicine, mental health, nursing, pharmacy, policy (legal), veterinary medicine..." Dr. Patricia Lewis asked for a motion to approve the by-laws as provided. Dr. Allen William motioned and Robert McCreath seconded the motion. With that, all members voted aye, motion carried.

PERSONNEL COMMITTEE..... None

QUALITY COMMITTEE None

1. Approval of the July 17, 2018 Minutes

Dr. Patricia Lewis asked for a motion to approve the minutes. James Powers moved and Dr. Steven Lidvall seconded to approve the July 17, 2018 finance minutes. With that, all members voted aye in favor, motion carried.

NEW BUSINESS / OTHER MATTERS:

None

ADDITIONS

None

EXECUTIVE CLOSED SESSION:

None

ADJOURNMENT:

There being no further business, the meeting adjourned at approximately 8:00 p.m. with a motion by Dr. Allen William and seconded by D. David Helland. With that, all members voted in favor, motion carried.

Approved by the Board of Health 9.17.18
Date

J Nelson
Jaymie Nelson, Secretary
Winnebago County Board of Health