

Promoting a Safer and Healthier Community Since 1854

Date of Meeting: August 16, 2016
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Susan Fernandez, Angie Goral, Ronald Gottschalk, John Halversen, David Helland, Luci Hoover, Patricia Lewis, Steven Lidvall, James Powers, Allen Williams, Jaymie Nelson
WCHD Leadership: Todd Kisner, Patrick Madigan, Todd Marshall, Sue Merchen, Sandra Martell, Karalyn Nimmo, Theresa James, Kim Ponder
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	R. Gottschalk
2. Approval of Agenda: August 16, 2016	5 min	R. Gottschalk
3. Approval of Minutes: July 19, 2016	5 min	R. Gottschalk
4. Presentation: WCHD Budget and 555 N. Court Budget	20 min	S. Martell
5. President's Report	10 min	R. Gottschalk
6. Winnebago County Health Department Highlights	10 min	S. Martell
a. Domain 1: West Nile Virus		
b. Domain 2: Increase in Gonorrhea		
c. Domain 5: Wellness Focused Winnebago County		
d. Domain 7: Linking Clients to Care and Services		
e. Domain 12: Presentation to the Winnebago County Board		
7. Committee Reports		
a. Executive Committee	5 min	R. Gottschalk
b. Finance Committee (Meeting – August 10, 2016)	20 min	S. Lidvall
1) Approval of Minutes – August 10, 2016		
2) Financial Report for July 2016		
3) Major Expenditure Requests		
4) Grants		
5) Approval of Fee Waiver		
i. Fines levied for food vendors associated with RAMP event		
6) Approval and Filing of FY2015 Audit Responses		
7) Approval of FY2017 Budgets		
i. Winnebago County Health Department		
ii. 555 North Court		
c. Policy Committee (Meeting – August 3, 2016)	10 min	A. Goral
1) Approval of Minutes – August 3, 2016		
2) Adoption of Policies		
i. Public Participation at Board of Health Meetings		
ii. Hazardous Materials Communication		
iii. Expenditure Approval Authorities		
3) Adoption of Ordinance – Recommendation to Winnebago County Board		
i. Amending Chapter 50 of the Winnebago County Code – Food Service Sanitation		

- 4) Approval of Variance
 - i. Payment of fines for food establishment by outside entity
- d. Personnel Committee (No Meeting) 5 min L. Hoover
- e. Quality Improvement Committee (August 16, 2016) 10 min P. Lewis
 - 1) Approval of PHAB Corrective Action Plan for submission to Public Health Accreditation Board
 - 2) Filing of Program Reviews
 - i. Healthcare and Family Services (HFS) Audit
 - ii. Public Health Emergency Preparedness Site Visit and Medical Counter Measures/Operations Response and Recovery
 - iii. Environmental Health - HUD CLSR Close-out
- 8. New Business / Other Matters Open
- 9. Correspondence and Information 5 min S. Martell
 - a. Rock River Valley Blood Center Thank you Card
 - b. Mental Health Advisory Committee Minutes July 21, 2016
 - c. Health Alert – Increase in Gonorrhea Cases
- 10. Executive Session 10 min R. Gottschalk
 - a. Personnel Issues
- 11. Adjournment