

Date of Meeting: May 11, 2016

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 401 Division St., Rockford, IL; Riverview Room

Board Committee Members: John Halversen-Chair, Angie Goral, David Helland, Steven Lidvall, Jaymie Nelson, Allen Williams, James Powers (Ex-Officio)

WCHD Participants: Sandra Martell – Public Health Administrator, Pat Madigan – Director of Finance

Note: Handouts will be provided at Meeting

Agenda Item	Time	Sponsor
1. Overview of Finances for Winnebago County Health Department Year-to-Date	25 min	P. Madigan/S. Martell
a. Accounts receivable update		
b. Local Health Protection Grant (LHPG) update		
c. Dental Sealant Grant update		
2. Review and Revise Strategies to Address Budget Shortfall	10 min	P. Madigan/S. Martell
a. Schedule of furlough days		
3. Audit Findings	10 min	P. Madigan/S. Martell
a. Accounts receivable		
b. Federal Claiming		
4. Microsoft Product Audit	5 min	S. Martell
5. Schedule of Finance Committee Meetings	5 min	S. Martell
a. Review of proposed charter		
b. Family Planning – Title X Review		
c. Financial Policies		
i. Purchasing process		
ii. Payments for established contract invoices		
iii. Authority limits		