
Request to Address the Board of Health or Committee thereof:

Date of Request: _____

Date of Meeting: _____

Name of Speaker: _____

Contact Information

Phone: _____

Address: _____

Organization (if applicable): _____

Subject matter speaker to address: _____

Notes:

- Meetings of the Winnebago County Health Department are subject to the Open Meetings Act and are recorded.
- Speakers cannot address personnel matters or pending or threatening litigation involving Winnebago County or the Winnebago County Health Department.
- Comments are limited to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated.
- A maximum of five speakers will be allowed per meeting on a first come basis.
- An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic.
- Documents submitted by the speaker will be reported at the next regularly scheduled Board of Health meeting.
- Requests are to be submitted to WCHD Executive Assistant via fax 815-720-4002 or email jbarlow@wchd.org one day prior to meeting date at minimum.