

**Winnebago County Board of Health Meeting  
Tuesday, August 21, 2012 @ 6:30 p.m., 555 North Court Street  
Winnebago County Health Department**

**PRESENT:** Inara McGroarty, Angie Goral, Ronald Gottschalk, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, James Powers, Ann Thompson-Kelly, Dr. Allen Williams

**ABSENT:** Dr. John Halversen, Dr. David Helland, Daniel Saavedra

**STAFF PRESENT:** Mike Bacon, Judy Box-Brown, Lisa Gonzalez, Steve Guedet, Attorney Charlotte LeClercq, Larry Swacina

President Inara McGroarty called the meeting to order at approximately 6:35 p.m.

**SETTING THE AGENDA:** President McGroarty made a request to add appointment of a Nominating Committee under New Business. With this request acknowledged the agenda was set.

**INTRODUCTION OF GUEST / PUBLIC PARTICIPATION:** None

**APPROVAL OF MINUTES:** Dr. Lidvall moved and Luci Hoover seconded to approve the Board of Health minutes of July 17, 2012 as presented. All members voted aye, motion carried.

**PRESENTATION:** Mr. Bacon presented an overview of the We Choose Health Grant that has been awarded to the Department. The grant is from CDC's Community Transformation funding opportunity through the Public Health and Prevention Trust Fund which is part of the Affordable Care Act. Statewide, twenty-one grants were issued covering sixty counties. The grant specifically targets chronic disease issues and is planned to be a multi-year grant. Data from the Healthy Community Study and other sources including our own school-linked health center aided in defining the community need for the grant proposal. The strategies that the Department will be focusing on are Healthy Eating and Active Living (coordinated school health, worksite wellness), Smoke-Free Living (smoke-free multi-unit housing, smoke-free public places) and Healthy and Safe Built Environments (safe routes to school, complete streets). The Department will be partnering with several entities in the community to accomplish the outcomes / objectives in each strategy category.

**ADMINISTRATOR / CENTER REPORTS:** Center reports were included in the Board packet.

**FINANCE COMMITTEE**..... The Finance Committee did not have a separate Committee meeting this month; therefore the following Finance business was conducted at the full Board meeting, with Dr. Lidvall chairing this part of the meeting.

**1. Review of Financial Reports**

Various financial reports for the month of July 2012 were presented, reviewed and referred for audit.

Jim Powers moved and Angie Goral seconded for approval of the health fund expenditures for the month of July 2012 as follows:

**Health Fund**..... \$430,799.02

All members voted aye, motion carried.

Ann Thompson-Kelly moved and Angie Goral seconded for approval of the grant fund expenditures for the month of July 2012 as follows:

**Grant Fund**.....\$621,587.67

All members voted aye, motion carried.

## **2. FY12 Third Quarter Report (No Action Required)**

The FY2012 third quarter report was included in the Board packet for the Boards awareness

## **3. Fee Schedule For Clinical Services**

After discussion, the Board requested more detail regarding the payer mix and methodology of how proposed fees were set. This item was removed from the agenda until more information /clarification is received.

## **4. Expenditure Request: Pro Plus Mask Fit-Test Machine**

Dr. Lidvall moved and Jim Powers seconded to approve the expenditure of \$13,675 for Portacount Pro Plus Mask Fit-test Machine w / one year calibration service agreement. WCHD is required by OSHA to have a Respiratory Protection program. The Department's current fit-test equipment is over five years old and is no longer supported and as a result can no longer be properly calibrated. After staff answered Board member questions, all members voted aye, motion carried.

## **5. Grant Renewals:**

### **a. IDPH Dental Sealants Grant Renewals**

Dr. Lidvall moved and Luci Hoover seconded to approve the renewal of the Oral Health / Dental Sealant grant in the amount of \$18,650 (July 1, 2012 through June 30, 2013). All members voted aye, motion carried. This grant is approximately \$2,000 less than last year.

### **b. IDPH Body Art Program Grant**

Dr. Lidvall moved and Dr. Lewis seconded to approve the renewal of the Body Art Program Grant in the amount of \$8,500 (July 1, 2012 – June 30, 2013). After staff answered questions regarding inspections and compliance. All members voting aye, motion carried. This grant is level funding from last year.

### **c. IDPH Tanning Facility Grant Renewal**

Dr. Lidvall moved and Dr. Lewis seconded to approve the renewal of the Tanning Facility agreement in the amount of \$4,000 (July 1, 2012 – June 30, 2013). After staff answered questions regarding inspection procedures, all members voted aye, motion carried. This grant is level funding from last year

### **d. Tobacco Enforcement Program Grant Renewal**

Dr. Lidvall moved and Luci Hoover seconded to approve the Tobacco Enforcement Program Grant renewal in the amount of \$20,020 (August 1, 2012 through June 30, 2013). All members voted aye, motion carried. Mr. Bacon reminded the Board that the

goals of this grant supported work are achieved through WCHD's partnership with the City police and County sheriff department

Jim Powers asked for an update on the Department's FY 2013 Budget status at the County with Mr. Bacon responding that the final budget vote should be on Thursday, September 27.

**POLICY COMMITTEE BUSINESS.....No Meeting**

**Letter of Support for Rosecrance Proposal**

The Board reviewed a draft letter to be signed by Board of Health President, Inara McGroarty, in support of the potential Singer Mental Health Center closure and alternative local / regional mental health and substance-abuse service network proposed by Rosecrance in partnership with other community service providers. .

After discussion, Dr. Lewis moved and Dr. Williams second to support Rosecrance's proposal for their crisis triage center and network of care with the potential closing of Singer. Letters of support regarding this be sent to IDHS Mental Health Division, the Governor, and Illinois Health Facilities and Review Board. All members voted aye, motion carried.

**PERSONNEL COMMITTEE .....No Meeting**

President McGroarty suggested that it's probably not too early to start looking at the public health administrator annual evaluation process.

**QUALITY IMPROVEMENT AD HOC COMMITTEE.....No Meeting**

**Consideration of Standing Committee**

Mr. Bacon commented on the Department's desire to stay on this track with routine quarterly reports to the committee and ultimately to the Board of Health around quality improvement efforts within the organization. It is the suggestion of Mr. Bacon, WCHD's management team and Jim Powers (current chair of the Ad Hoc Quality Improvement Committee) that this Committee no longer be an Ad Hoc Committee but a standing Committee of the Board of Health.

In accordance with the Board of Health Bylaws, Inara McGroarty asked for a motion to support the current Ad Hoc Committee as a standing Committee of the Board of Health. Ann Thompson-Kelly moved and Luci Hoover seconded to establish the current Ad Hoc Quality Improvement Committee as a standing committee. After discussion regarding Committee membership, all members voted aye, motion carried.

President McGroarty requested Jim Powers to chair the Committee with Mr. Powers agreeing. She also asked if the members that were on the Ad Hoc Committee would be willing to remain on this now standing Committee. As past members of the Ad Hoc Committee, James Powers, Dr. Lewis, Dr. Lidvall and Dr. Williams, volunteered to remain on this Committee.

The Quality Improvement Committee will meet the second week in September to review the Department's current draft Quality Improvement Plan with the intent of making a recommendation to the full Board of Health in September or October.

**NEW BUSINESS:**

**Appointment of Nominating Committee**

President McGroarty asked for volunteers to be appointed to the Nominating Committee to recommend a slate of BOH officers. The volunteers are: Dr. Lewis (Chair), and Jim Powers; Dr. Halversen was also recommended as a volunteer.

**UNFINISHED BUSINESS: NONE**

**CORRESPONDENCE AND INFORMATION:** Various materials were included in the Board packet for information purposes.

Ann Thompson-Kelly announced the “Pencils in the Park” event that will be held on Saturday, August 25, at the Life Center – 921 West State Street. This event will distribute 5,000 free backpacks and school supplies for kids in need.

**EXECUTIVE SESSION: None**

There being no further business, Jim Powers moved, Angie Goral seconded and all voted aye to adjourn the meeting at approximately 8:05 p.m.

Approved by the Board of Health September 18, 2012  
DATE

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James Powers, Secretary  
Winnebago County Board of Health