



Board of Health Personnel Committee

Promoting a *Safer* and Healthier Community Since 1854

Date of Meeting: November 10, 2015

Time of Meeting: 6:30 p.m. – 8:00 p.m.

Location of Meeting: 401 Division St., Rockford, IL; Riverview Room

Board Committee Members: Luci Hoover-Chair, Susan Fernandez, Ron Gottschalk, Steven Lidvall, Allen Williams, Patricia Lewis, James Power (Ex-Officio)

Agenda Item	Time	Sponsor
1. Approval of Minutes from October 20, 2015	5 Min	L. Hoover
2. Review Public Health Core Competencies for Tier 3/Administrator Level	25 Min	S. Martell
a. Sample Job Descriptions: WCHD Data & Quality Coordinator & Oneida County Public Health Department Administrator		
b. Incorporation of competencies that support WCHD Strategic Plan & Community Health Improvement Plan		
3. Review Previous Administrator's Performance Evaluation	10 Min	P. Lewis
a. Incorporation of core competencies		
4. Discussion of development of revised Job Description and Evaluation for WCHD Administrator	30 Min	L. Hoover
5. Review of relocation expenses	5 Min	S. Martell
6. Additional Items		L. Hoover