

Promoting a Safer and Healthier Community Since 1854

Date of Meeting: November 20, 2018
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jonathon Logemann, Robert McCreath, Jaymie Nelson, James Powers, Dr. Allen Williams,
WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Katherine O'Toole, Kim Ponder, Dr. Sandra Martell
WCHD Support: Sara Ruud
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: November 20, 2018	5 min	A. Williams
3. Approval of Minutes: October 16, 2018	5 min	A. Williams
4. Presentation: <i>2013 FDA Food Code Adoption Update</i>	20 min	T. Marshall
5. President's Report	5 min	A. Williams
a. 2 nd Round of Logo		
6. Winnebago County Health Department Highlights	20 min	S. Martell
7. Committee Reports		
a. Executive Committee	5 min	A. Williams
1) Committee Assignments		
b. Finance Committee – November 7, 2018	20 min	J. Nelson
1) Financial Report Package for September and October		
i. Approval of Minutes November 7, 2018		
ii. Approval of Expenditures September 2018		
iii. Financial Review		
a) Statement of Fund Balance		
b) Balance Sheet		
c) Bank Reconciliations		
d) Revenue and Expenditure Reports		
e) Public Health Emergency Reserve Minimum Graph		
iv. Major Expenditure Requests		
a) Northern Illinois Service-Demolition		
b) N-Trak Group-Demolition		
c) Village of Machesney Park- Demolition (NEW)		
d) IDPH – Electronic filing fee for death certificates (NEW)		
e) Contractual professional services – P. Brandon, APN (NEW)		

- f) Pool Administration – Reimbursement of medical and dental services (NEW)
- g) Northern Illinois Public Health Consortium-Membership Dues (NEW)
- h) ADAPT Pharmaceuticals-NARCAN Nasal Spray Kits (NEW)
- i) Winnebago County Facilities – Blower Motor Fans (NEW)
- j) IT Savvy-Surface Pros (NEW)
- k) Swedish American Health System – Laboratory Services (NEW)
- v. Proposed Contracts
 - a) ARC Environmental, Inc.-Lead Mitigation
 - b) YWCA-LA Voz Latina-MOU MIECHVP Home Visiting
 - c) Northwestern Memorial Healthcare Corp- Breast and Cervical Cancer Screening
 - d) Crusader Community Health – Breast and Cervical Cancer Screening
 - e) 1st National Bank and Trust Winnebago- MOU Influenza Vaccination
 - f) Carpenters Place- MOU Influenza Vaccination
 - g) Court Street United Methodist Church- MOU Influenza Vaccination
 - h) Durand United Methodist Church- MOU Influenza Vaccination
 - i) Northern Illinois Food Bank- MOU Influenza Vaccination
 - j) Rock River Valley Food Pantry- MOU Influenza Vaccination
 - k) Rock River Water Reclamation - MOU Influenza Vaccination
 - l) Social Security Administration Rockford-MOU Influenza Vaccination
 - m) Stepping Stones of Rockford- MOU Influenza Vaccination
 - n) United Lutheran Church- MOU Influenza Vaccination
 - o) City of Rockford-MOU MIECHVP Home Visiting-(NEW)
 - p) Children’s Home & Aid- MOU MIECHVP Home Visiting-(NEW)
 - q) Harlem School District- MOU MIECHVP Home Visiting-(NEW)
 - r) Rockford Public School District #205-MOU MIECHVP Home Visiting- (NEW)
 - s) Crusader Community Health – MOU DOPP Participation (NEW)
 - t) Rosecrance Health Network – MOU DOPP Participation (NEW)
 - u) Rockford Anesthesiologists Associates (NEW)
 - v) SNAP-ED Supplemental Nutrition Assistance Program (NEW)
 - w) University of College Medicine –Amendment (NEW)
- vi. FY2018 Grants Received through October 29, 2018
 - a) Tobacco Community Grant
 - b) DOPP Increase
 - c) Illinois Breast and Cervical Cancer Program (9610029G) (NEW)
 - d) Illinois Housing Development Authority-Home Accessibility Program (NEW)
- vii. Accounts Receivable through October 29, 2018
- viii. Approval of Expenditures October 2018
- ix. Financial Review
 - a) Statement of Fund Balance
 - b) Balance Sheet

- c) Bank Reconciliations
 - d) Revenue and Expenditure Reports
 - e) Public Health Emergency Reserve Minimum Graph
 - x. Additions
- c. Policy Committee 10 min P. Lewis
 - 1) Approval of Policy Minutes November 14, 2018
 - 2) Variance 18-2689 – Proposed installation of Aerobic Treatment Unit (ATU) on New Construction
 - 3) 2013 FDA Food Code Adoption
 - 4) Medical Cannabis Patient Registry Program
- d. Personnel Committee –No Meeting 5 min L. Hoover
- e. Quality Improvement Committee – November 20, 2018 5 min P. Lewis
 - 1) Approval of Minutes October 16, 2018
 - 2) Approval of FY2019 Quality Initiatives
 - 3) Approval of the Strategic Report
 - 4) Approval of the Annual Report
- 8. New Business / Other Matters Open
- 9. Correspondence and Information 5 min S. Martell
- 10. Additions Open
- 11. Executive Closed Session 10 min A. Williams
- 12. Adjournment