

**Date of Meeting:** November 7, 2018

**Time of Meeting:** 5:30 p.m. – 6:30 p.m.

**Location of Meeting:** 555 North Court St, 2<sup>nd</sup> Floor Admin Office Room 203

**Board Committee Members:** Dr. John Halversen-Chair, Angie Goral, Dr. David Helland, Dr. Steven Lidvall, Jaymie Nelson, Dr. Allen Williams (Ex-Officio), James Powers, Ron Gottschalk

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, Pat Madigan – Director of Finance

**Note:** Handouts will be provided at Meeting

<b>Agenda Item</b>	<b>Time</b>	<b>Sponsor</b>
1. Approval of Agenda	1 min	S. Martell
2. September 2018 Financial Statements	10 min	P. Madigan
a. Resolution of Expenditure		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
3. Major Expenditure Requests	10 min	P. Madigan
a. Swedish American Health System – Laboratory Services		
b. Northern Illinois Service-Demolition		
c. N-Trak Group-Demolition		
4. Proposed Contracts	10 min	S. Martell
a. ARC Environmental, Inc.-Lead Mitigation		
b. YWCA-LA Voz Latina-MOU MIECHVP Home Visiting		
c. Northwestern Memorial Healthcare Corp- Breast and Cervical Cancer Screening		
d. Crusader Clinic Health – Breast and Cervical Cancer Screening		
e. 1 <sup>st</sup> National Bank and Trust Winnebago- MOU Influenza Vaccination		
f. Carpenters Place- MOU Influenza Vaccination		
g. Court Street United Methodist Church- MOU Influenza Vaccination		
h. Durand United Methodist Church- MOU Influenza Vaccination		
i. Northern Illinois Food Bank- MOU Influenza Vaccination		
j. Rock River Valley Food Pantry- MOU Influenza Vaccination		
k. Rock River Water Reclamation - MOU Influenza Vaccination		
l. Social Security Administration Rockford-MOU Influenza Vaccination		
m. Stepping Stones of Rockford- MOU Influenza Vaccination		
n. United Lutheran Church- MOU Influenza Vaccination		

5. Grants Received through October 31, 2018	5 min	S. Martell/P. Madigan
a. Tobacco Community Grant		
b. DOPP Increase		
6. Accounts Receivable through September 30, 2018	10 min	P. Madigan
7. Policies - None	0 min	S. Martell/P. Madigan
8. Executive Session	5 min	J. Nelson
9. Additions		
10. Adjournment		