

**Minutes of the
Winnebago County Board of Health
Tuesday, March 21, 2017 at 6:30 pm, 555 North Court Street
Winnebago County Health Department**

Present: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Dr. Steven Lidvall, Dr. Patricia Lewis, Jaymie Nelson, Dr. Allen Williams

Absent: Luci Hoover, Dr. Steven Lidvall, Robert McCreath, James Powers,

Staff Present: Cheryl Floyd, Theresa James, Charlotte LeClercq, Patrick Madigan, Todd Marshall, Dr. Sandra Martell (recorder), Kim Ponder

President Ronald Gottschalk called the meeting to order at 6:35 pm.

Introduction of Guests / Public Participation: Sara Pearson introduced herself as an MPH student at the University of Illinois. As part of coursework, she is in attendance to observe a Board of Health meeting. Brad Pearson introduced himself as the father of Sara Pearson and a citizen of Winnebago County in Stillman Valley. Both were welcomed.

Setting the Agenda: Ronald Gottschalk asked for a motion to set the agenda with an amendment to move the Finance Committee report and agenda items to the last item since the chair, Dr. Halversen would be arriving at approximately 7:15 pm. With that amendment, Dr. David Helland moved and Dr. Allen Williams seconded to set the agenda, all members voted aye in favor, motion carried.

Approval of Minutes: Dr. Patricia Lewis moved and Dr. Allen Williams seconded approval of the minutes from the January 17, 2017 Board of Health meeting. There were no edits made. With that, all members voted in favor and motion to approve the minutes carried.

Dr. David Helland moved and Dr. Williams seconded approval of the minutes from the February 21, 2017 Board of Health meeting. There were no edits made. With that, all members voted in favor and motion to approve the minutes carried.

Presentation: There was no presentation.

President's Report: Ronald Gottschalk recommended the following changes to the Board of Health Committees. Policy will now have five (5) members and Personnel will remain at three (3) members.

- Add Dr. Steven Lidvall to Policy.
- Remove Dr. Steven Lidvall from Personnel.
- Add Robert McCreath to Personnel.
- Add Robert McCreath to Policy.

The appointments to the committees were motioned for approval by Jaymie Nelson and seconded by Angie Goral and Dr. Patricia Lewis. With that, all members voted aye in favor, motion carried. Dr. Martell will edit the Board of Health Committee list and send out to all members.

Winnebago County Health Department Highlights:

The following program areas were highlighted for the month of January 2017

- **Domain 12: Adoption of Amended Food Code**
Todd Marshall (Environmental Health Improvement Center) provided an update on the education to food establishments on the recently adopted food code. Approximately 50 representatives have signed up to attend the training representing less than 10% of licensed food establishments in Winnebago County. The majority of participants have been the faith-

based organizations who participate in fund-raising food activities. The sessions have provided an opportunity to clarify the permit categories (temporary and special event) and assist organizations in reviewing their activities for compliance and alternatives.

- Domain 3: Posting Food Inspection Scores and Praire Road Pump Neighborhood Association
Todd Marshall provided an update on the status of the posting of food inspection scores as reviewed by the Quality Committee (see Quality Committee minutes of February 28, 2017). The adoption of the FDA Food code and its reporting of pass/fail scoring will require additional education to food establishments to help guide them through the information that will be posted including past scores and current scoring under revised code. There is new software being rolled out by the state of Illinois to support the FDA code which will require further review to determine how best to report past and present. The goal is January 2018. T. Marshall will keep the Board of Health updated.

As reported at the last Board of Health Meeting, the Prairie Road Pump Neighborhood Association has been “disbanded” and there has been no further attempts to reorganize to address the recommendations of the Illinois Environmental Protection Agency (IEPA) to pursue the low interest loan. Remaining neighborhood members have asked the Winnebago County Health Department to assist them in reconvening as was done last May 2016 to review the options. Dr. Martell is willing to commit resources to assist with the meeting under the condition that they are obtaining legal counsel related to dissolution of their association. The Health Department will be forced to condemn the 49 homes if their water system fails. Updates will be provided on this situation on a monthly basis to the Board of Health.

- Domain 2: Update on Influenza and Zika Virus Surveillance
Todd Kisner (Center for Health Protection) provided an update on influenza activity in Winnebago County. The activity has returned to baseline and the visitor restrictions and recommendations regarding masking of unvaccinated healthcare workers has been lifted. Winnebago County Health Death (WCHD) continues to assist individuals who are at risk for Zika virus and meet CDC/Illinois Department of Public Health (IDPH) testing. Despite travel advisories, there are residents who continue to travel to regions of Zika. Surveillance continues regarding mumps. An outbreak of mumps has been reported by Lake County Health Department in Barrington, Illinois. The cases are in the high school age population. Prior regional outbreaks have been reported in the college age, this is a younger population who would have received two doses of MMR vaccine.
- Domain 4: Maternal and Child Health (MCH) Advisory Group
Cheryl Floyd was introduced as the Center Director for Health Promotion. Ms. Floyd also serves on the Head Start Advisory Board which meets monthly at the same time as the Board of Health. Ms. Floyd provide an update on the work of the Early Childhood Learning Council of the Rockford Area (ECLCRA). ECLCRA has been focused on Trauma Informed Care and Cheryl has been working on the subcommittee to address community education. In addition, she has been working with the Rockford Regional Health Council on adolescent pregnancy prevention initiatives. Board of Health members were encouraged to review the plans in development for the three health priorities of the IPLAN 2020/Wellness Focused Winnebago County in the CEMP.
- Domain 5: Strategic Plan Updates
Dr. Martell provided an update on the agency workgroups that meet the 2nd and 4th Thursday of each months to develop and implement action plans in support of the WCHD Strategic Plan. Board of Health members were encouraged to review the action plans in the CEMP. Theresa James is available to assist Board of Health members with CEMP. Please email or call her for assistance.

EXECUTIVE COMMITTEE: Nothing to report.

FINANCE COMMITTEEMeeting March 8, 2017

Dr. John Halversen chaired this part of the meeting.