

**Promoting a Safer and Healthier Community Since 1854**

**Date of Meeting:** August 15, 2017  
**Time of Meeting:** 6:30 pm  
**Location of Meeting:** 555 N. Court, Rockford, IL; Room 115  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, James Powers, Dr. Allen Williams, Jaymie Nelson  
**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Sue Merchen, Karalyn Nimmo, Kim Ponder, Dr. Sandra Martell  
**WCHD Support:** Sara Ruud  
**Attorney:** Charlotte LeClercq

<b>Agenda Item</b>	<b>Time</b>	<b>Sponsor/Presenter</b>
1. Introduction of Guests/Public Participation	5 min	R. Gottschalk
2. Approval of Agenda: August 15, 2017	5 min	R. Gottschalk
3. Approval of Minutes: July 18, 2017	5 min	R. Gottschalk
4. President's Report	5 min	R. Gottschalk
5. Winnebago County Health Department Highlights	10 min	S. Martell
a. Domain 2 – West Nile Virus Surveillance, Rabies Investigations		
b. Domain 3 – Food Code Education, Smoke-Free Illinois Act Compliance Checks, ATOD Communication Campaign		
c. Domain 4 – Youth Advisory Council		
d. Domain 5 – July Flooding, Strategic Plan		
e. Domain 8 – Medical Colloquium		
f. Domain 11 – FY2018 Organizational Structure		
6. Committee Reports		
a. Executive Committee	5 min	R. Gottschalk
b. Finance Committee – Documents to be provided at meeting	20 min	J. Halversen
1) Review of Financial Report for July 2017 and Approval of Expenditures		
2) Major Expenditure Requests		
i. Hach - Nitrate/Nitrite Flow Injection Control Panel - \$16,958.20		
ii. IDPH - Death Certificate Fees - \$6,332.00		
iii. ISP/Verify First – Birth and Death Certificate Paper - \$5,936.45 (increase from prior approval)		
iv. APN Services – P. Brandon - \$5740.00		
3) FY2018 Grants Received through July 31, 2017		

- 4) Accounts Receivable through July 31, 2017
- 5) Additions
- c. Policy Committee – No Meeting 10 min P. Lewis
- d. Personnel Committee – No Meeting 5 min L. Hoover
- e. Quality Improvement Committee – Meeting August 15, 2017 5 min P. Lewis
- Documents to be provided at meeting
  - 1) Approval of Minutes: July 18, 2017
  - 2) Approval of Q/I Projects for FY2018 5 min P. Lewis
- 7. New Business / Other Matters Open
- 8. Correspondence and Information 5 min S. Martell
- 9. Executive Closed Session 10 min R. Gottschalk
- 10. Adjournment