

Promoting a Safer and Healthier Community Since 1854

Date of Meeting: January 17, 2017
Time of Meeting: 6:30 pm
Location of Meeting: 555 N. Court, Rockford, IL; Room 115
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, James Powers, Dr. Allen Williams, Jaymie Nelson
WCHD Leadership: Cheryl Floyd, Melinda Idell, Theresa James, Todd Kisner, Patrick Madigan, Todd Marshall, Sue Merchen, Karalyn Nimmo, Kim Ponder
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	R. Gottschalk
2. Approval of Agenda: January 17, 2017	5 min	R. Gottschalk
3. Approval of Minutes: November 15, 2016	5 min	R. Gottschalk
4. Presentation: Changes to Winnebago County Food Code	30 min	T. Marshall
5. President's Report	10 min	R. Gottschalk
6. Winnebago County Health Department Highlights	0 min	S. Martell
<i>In consideration for the addition time allotted for the presentation on the changes to the Winnebago Food Code, there will no specific discussion of the highlights. Questions will be entertained.</i>		
7. Committee Reports		
a. Executive Committee	5 min	R. Gottschalk
b. Finance Committee (Meeting – December 14, 2016, January 11, 2017)	20 min	J. Halversen
1) Approval of Minutes – December 14, 2016		
2) Approval of Minutes – January 11, 2016		
3) Approval of WCHD Expenses – Month of October 2016		
4) Approval of WCHD Expenses – Month of November 2016		
5) Note: <i>Financial Report for December 2016 will not be available until January 20, 2017</i>		
6) Major Expenditure Requests		
i. Contracts - Lead Mitigation Contractors		
ii. Contract - Lead Outreach and Education		
iii. Emergency Operations Equipment		
7) Acceptance FY2017 Grants		
c. Policy Committee	10 min	P. Lewis
1) Approval of Minutes – November 23, 2016		
2) Approval of Minutes – January 4, 2017		
3) Adoption of Policy 1107-0222-16 – Active Shooter/Hostile Event		
4) Adoption of Winnebago County Food Code Revisions		
d. Personnel Committee (Meeting – December 14, 2016, January 11, 2017)	10 min	L. Hoover
1) Approval of Minutes – December 14, 2016		
2) Approval of Minutes – January 11, 2017		
3) Adoption of Policy 068-1109-16 – Pay Practices		

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| 4) Review WCHD Safety Handbook | | |
| e. Quality Improvement Committee (Meeting – November 17, 2016) | 10 min | P. Lewis |
| 1) Approval of Minutes – November 17, 2016 | | |
| 8. New Business / Other Matters | Open | |
| 9. Correspondence and Information | 5 min | S. Martell |
| 1) Mental Health Advisory Committee Minutes November 17, 2016 | | |
| 2) Mental Health Advisory Committee Minutes December 12, 2016 | | |
| 3) Letter of Support – Aunt Martha’s | | |
| 10. Executive Session | 10 min | R. Gottschalk |
| 11. Adjournment | | |