

**Minutes of the
Winnebago County Mental Health Advisory Data Sub-Committee
Thursday, May 28, 2015 @ 8:30 a.m.
555 N. Court – Room 120**

PRESENT: Angie Goral, Richard Kunnert, Matthew Toohey

SUPPORT STAFF PRESENT: Penny Billman, John Barlow (recorder)

Main topic of discussion was regarding the 3 surveys that will be pushed out. Discussion was held regarding capacity and access. Access is a key item to address when framing the surveys. Discussion was held on one of the purposes of the surveys is to identify gaps in service and at which age level and the gaps in Medicare/Medicaid.

COMMUNITY SURVEY: Discussion was held regarding various topics on the Community Survey. Key notes listed below:

- It was stated that we need to start off with general questions; but breakdown survey to where people can relate.
- Not all persons taking the survey will have experience with Mental Health services.
- An issue will be getting extensive questions in survey while also keeping the survey at a reasonable length.
- Discussion was also held on the stigma attached to the term Mental Health and various ways of wording questions.
- The Neighborhood Survey previously used can be used as a source of information for the community survey. We can also utilize the SMI diagnoses and then translate into action words for questions.
- Age range of responder, insurance coverage and whether they know where to gain access are also a key pieces to include.

PROVIDER AND REFERRAL SURVEY: Discussion was held regarding various topics on the Provider and Referral Surveys. The ACMHAI Community Assessment Road Map was mentioned as a possible source of information. It was mentioned that (How are you funded?) needs to be added to the survey along with the capacity to serve.

MEETING DATE: There were issues with scheduling. Penny Billman will email members with draft surveys next Wednesday morning 3 June 2015.

Approved by the Mental Health Advisory Committee

Date