

**Minutes of the
Winnebago County Mental Health Advisory Committee
Monday, June 6, 2016 @ 1:00 p.m.
Winnebago County Health Department,
555 N. Court, Room 115, Rockford, IL**

Present: Charles Smith, Angie Goral (Chair), Richard Kunnert, Matthew Toohey, Carol Klint, Sandra Martell (ex officio)

Absent: Philip Eaton

Support Staff Present: Mike Bacon, Karen Fiery, Melissa Westphal, Mike Bacon, Harlan Johnson, Dave Petersen and John Barlow (recorder)

Angie Goral called the meeting to order at 1:04 p.m.

Introduction of Guests / Public Participation: No guests present.

Approval of Agenda: Angie Goral asked for a motion to approve the agenda. Charles Smith moved and Matthew Toohey seconded to set the agenda, all members voted aye, motion carried.

Approval of Minutes: Angie Goral asked for a motion to approve the May 19, 2016 minutes. Richard Kunnert moved and Carol Klint seconded to approve the minutes. With that, all members voted aye, motion carried.

Finalization of Report: Penny Billman briefed the committee members on the final draft of the report.

The report was changed to read Annual report. The report was reviewed and discussed, with various changes being made to the wording and organization of paragraphs in the report.

Angie Goral asked for a motion to accept the report with the edits discussed. Matthew Toohey moved and Richard Kunnert seconded to finalize the annual report. With that, all members voted aye, motion carried.

Discussion was held on the appendixes to include with the report. The consensus of the committee members was to include three appendixes: Community Survey Comments, Community Survey Summary, and Funding Options Summary. A Provider/Referent Survey Summary appendix will be added at a later date. Discussion will be held with the County Chairman and Dave Petersen to include the appendixes.

Discussion was held on the central repository for the survey data. The consensus of the committee is to have the data stored at both the Winnebago County Administration building and the Winnebago County Health Department and displayed on the websites for public review.

The Committee briefed Dave Petersen on the central repository inquiry, inclusion of appendixes with the annual report, the future of the Mental Health Advisory Committee, and coordinating the release of the report with the editorial board taken into consideration. A meeting will be established with the County Chairman to discuss these items.

Team (Sub-Committee) Activity Reports:

a. Data/Survey:

i. Approval of Minutes, May 13, 2016: Angie Goral asked for a motion to approve the May 13, 2016 Data/Survey sub-committee minutes. Matthew Toohey moved and Richard Kunnert seconded to approve the minutes. With that, all members voted aye, motion carried.

b. Messaging/Marketing: Sub-committee will meet to draft marketing piece for media group when report is released.

c. Funding/Recommendations: Discussion held on consolidating the funding options considerations along with list of counties with Behavioral Health Boards with Funding Options Summary appendix.

Meeting Adjournment: There being no further business, the meeting adjourned at 2:42 p.m. with a motion by Matthew Toohey and seconded by Richard Kunnert, all members voted aye in favor, motion carried.

Approved by the Mental Health Advisory Committee

7/21/2016
Date



Richard Kunnert, Secretary
Winnebago County Mental Health Advisory Committee

Next Meeting: July 21, 2016 at 8:00 a.m.; Winnebago County Health, 555 N. Court St., Room 115, Rockford, IL